

SCHOOL DISTRICT OF NEW LONDON

ADMINISTRATIVE GUIDELINE 462 - WISCONSIN TECHNICAL EDUCATION EXCELLENCE SCHOLARSHIP

- A. Designating scholars and alternates: The District will identify its Technical Excellence Scholarship designee(s) and alternate(s) using the following procedures:
1. Any high school senior that is eligible to compete for the scholarship will be considered as a candidate. A student must have an academic and career plan leading to a career in technical education.
 2. Members of the District's high school staff will verify that each student who has submitted a timely declaration of interest meets the minimum eligibility requirements that are to be verified at the school level, including all such requirements established under the procedures or by the HEAB or the scholarship program's authorizing statute.
 3. For purposes of ranking the qualified scholarship candidates and designating scholars and alternates, the District adopts the points-based ranking system established by the HEAB, under which students' grade-point average in their Career and Technical Education (CTE) courses serves as the initial tie-breaker if two or more relevant students have acquired the identical number of points.
 4. The high school will designate and rank one alternate for each designated scholar.
- B. A work team comprised of at least one high school administrator and at least one high school counselor or CTE teacher will be responsible for reviewing the relevant records and ranking and ordering the designated scholars and alternates, including applying tie-breaking procedures to the extent necessary.
- C. The high school principal will be responsible for ensuring that the District designates and notifies the Higher Education Aids Board (HEAB) of the District's scholars and alternates in a timely fashion.
- D. District requirements determining when a student may compete for the scholarship: In order for a student to be a qualified local candidate for the Technical Excellence Scholarship:
1. The student must meet the following in-District school enrollment requirement(s):

- a. A student has senior status for purposes of competing for the scholarship if (1) the student is in his/her fourth year of high school or an equivalent-level program; and (2) by no later than the end of the spring semester in which the scholarship is awarded, the student must have completed or be expected to complete all of the District's high school graduation requirements. A student cannot compete for the scholarship in more than one school year.
 - b. The student must be enrolled in the District's high school as a full-time student or participating in a District-approved foreign exchange program during the spring semester of his/her senior year, or he/she must have graduated from the high school early at the conclusion of the fall semester prior to the semester in which the scholarship is awarded.
 - c. The student must have been enrolled full-time in the District's high school for at least three (3) complete semesters prior to the start of the spring semester in which the scholarship is awarded.
2. The student must also be an eligible candidate meeting at least **one** of the following criteria:
- a. Be a Career and Technical Education (CTE) Concentrator; defined as completing at least three (3) high school CTE courses in program area(s) leading to a degree or diploma in one or more career and technical education pathways:
 - i. A student may be enrolled in (rather than have completed) the third course at the time of their nomination for TES (eligible candidates/nominees will not be allowed to change class schedule if change affects ranking status and/or eligibility for TES scholarship after February 1st).
 - ii. The definition of "CTE course" is to be that definition approved by the board of Wisconsin Technical College System (WTCS) under the Carl D. Perkins Career and Technical Education Act of 2006, P.L. 190-270 (Perkins IV), which is: a secondary-level course offered through the DPI-recognized program areas of Agriculture and Natural Resources Education, Business and Information Technology Education, Family and Consumer Science Education, Health Science Education, Marketing Education, or Technology and Engineering Education; such courses must be taught by a CTE instructor licensed for that specific discipline, except that courses in Health Science Education may also be taught by a health education instructor and/or a science licensed instructor.

- b. Participated in a Youth Apprenticeship Program under the supervision of the Wisconsin Department of Workforce (DWD);
- c. Completed or be on track to complete an industry-recognized certification program approved under Wis. Stats. 115.367 (2); or
- d. Active participant/member in good standing in a Career and Technical Student Organization (CTSO) in Wisconsin: DECA or HOSA. Participants must have fulfilled membership requirements in CTE organization through active participation and participation in events. Student is responsible for obtaining signature from CTSO advisor for verification.

E. Awarding points for CTE courses and Career and Technical Student Organization (CTSO) Participation: Candidates will be ranked based on the following point system reflective of course work and technical education experience.

1. One point is given to a student for each credit earned per term in CTE courses.
2. One point is given to a student for each year of active participation in a Career and Technical Student Organization in Wisconsin or in any of the following local CTE Organizations: Engineering Club, Electrothon Car, and Pro Start Competition, as long as it is extra-curricular and not part of a course expectation where their involvement is mandatory and/or where the student would earn any grade or extra-credit for participation. (For activity in multiple CTSOs, one point is given for each year of participation in each activity.) Students must be in good standing each year of participation to receive credit/point. Good standing can be defined as active participation according to CTSO guidelines outlined by high school advisor. The student is responsible for obtaining signature of verification from CTSO advisor.
3. For the purpose of assigning a ranking among eligible candidates, credit hours in process at the time of nomination should be counted toward the number of credits the student has earned. Students will not be able to change their schedules after February 1st if the change reduces the number of CTE courses and affects their status as a recipient of alternate.
4. If students are tied in points, students with equal points will be ranked on their GPA in CTE courses.

F. High School grading policy: The District has a written high school grading system that will be applied to the process of designating scholars and alternates for a Technical Excellence Scholarship. To the extent it is necessary to calculate a student's overall grade-point average, or a student's

Career and Technical Education grade-point average, the high school grading system will be applied, so far as practical, in the same manner as it is applied to calculate the student's cumulative grade-point average as reported on the student's high school transcript (including to the same number of decimal places).

- G. Tie-breaking procedures: If, following comparison of tied students' grade-point averages in CTE courses, the New London High School Committee will choose the candidate.

ADOPTION DATE: February 9, 2015

REVISION DATE(S): May 13, 2019

REVIEW DATE(S): April 10, 2019

CROSS-REFERENCE: Policy 462 Wisconsin Technical Education Excellence Scholarship
Policy 345.6 High School Graduation
Policy 345.61 Early Graduation
Policy 412.1 Full-Time Students

LEGAL REFERENCE: